

Meeting Summary Notes: Friday, November 05th, 2010, 1:00PM – 2:00PM, EST.

Attending: Ron Chebra, Harry Stephey, Herman Millican, & Terry Penn

Prepared by: Avy Moise, FDOS.

Below is a summary of what was discussed today Friday, November 05th, 2010, 1:00 PM-2:00 PM, EST, between KEMA and FDOS, as witnessed by NAEDRA.

Note: Meeting notes reviewed and certified accurate by Herman Millican and Terry Penn.

Present: Ron Chebra, Harry Stephey, Avy Moise, Herman Millican & Terry Penn.

1. A document titled: "Requirements and Testing Procedures for Certification of IEEE 1377/ANSI C12.19/MC12.19 Registrar's TDLs DRAFT v0.1" was circulated reviewed and discussed.
2. KEMA is to review the NOTICE AND DISCLAIMER and propose corrections.
3. KEMA is to send a mutual non disclosure agreement to FDOS for signature by the end of next week.
4. KEMA and FDOS to continue and review and propose changes to DRAFT 0.1 in preparation for a 2nd conference call Friday, November 12, 2010 1:00 PM-2:00 PM (GMT-05:00) Eastern Time (US & Canada).
5. If at the November 12 conference call KEMA and FDOS are in agreement about the content of the document then it should be forwarded to NAEDRA for preliminary review of principles.
6. It was requested that Mr. Penn call a NAEDRA review meeting of the principles stated in the Draft.
7. In parallel, and assuming that the principles are approved, FDOS and KEMA will continue and complete Section 4 (Detailed requirements) and New Section 5 (Sample Test Pages with Suggested Solutions, a training section for the accreditor, KEMA).
8. The final Draft should be ready in December 2010, so that once approved KEMA may begin testing.

Please review the above summary. If you have corrections, please to the email list above.

Regards

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