

3. APPROVAL / REVIEW OF THE AGENDA

- 3.1. Brent Cain requested addition to agenda: Request for Itron through Brent Cain to record the meetings. Richard Tucker reminded the committee that Aaron Snyder had requested that the committee destroy the recordings of any NAEDRA meetings and that Tom Nelson had recommended that an appropriate time to destroy the recordings would be after the minutes had been approved of that particular meeting. Action item to look into Policies and Procedures for previous institution of Tom's recommendation or action item to address the meeting recordings and whether anyone should be able to keep recordings of the meetings as was Aaron's Snyder's advisement not to do such.
- 3.2. Addition to the agenda for a Status Report for Larry Kotewa at C12 Main during the 1st week of April.
- 3.3. The agenda had a motion and second to be approved as amended. The vote was had no nays, one abstention, and remaining votes affirmative. The agenda was approved.

4. APPROVAL OF MINUTES

- 4.1. The minutes of the 02-06-12 conference call meeting were emailed today and will be presented at the next meeting. The 03-15-12 conference call meeting are still being compiled.

5. OLD BUSINESS

5.1. MEMBERSHIP LIST.

- 5.1.1. Terry Penn is to contact Michel Veillette of his intentions to participate with the committee.

5.2. TDL TESTING & ACCREDITATION PROCEDURES DOCUMENT COMMENT PERIOD, CONTINUED FROM PREVIOUS MEETING (ON-GOING AGENDA ITEM CURRENTLY BEING DISCUSSED).

- 5.2.1. Brent Cain asked who owns the Testing Requirement document? Terry Penn answered that the document is owned by NAEDRA. Brent Cain asked for the committee to explain to him the TDL that is to be certified by KEMA and does the TDL cover the manufacturers tables. It was explained by several members of the committee in the discussion that the TDL that is tested is a document prepared by the "Potential Registrar" to be certified by KEMA such that the "POTENTIAL Registrar " may use his certified TDL as a reference to test clients' TDL.
- 5.2.2. Brent Cain then said that he was confused about the certified TDL and wanted to know if the certified TDL covered the Manufacturer Tables. It was explained to him that any certified TDL of a Potential Registrar or Registrar gave reference to only the Standard Tables of the referenced ANSI/IEEE/MC C12 suite of standards.
- 5.2.3. Brent Cain then said that he was still confused and wanted to know how the Manufacturer Tables created by the Manufacturers would be tested. It was explained to him by several committee members that an approved Registrar by NAEDRA could examine the Manufacture(s)' device TDL which would contain

the Manufacturer's manufacturer table(s) if any existed and if requested by the Client which may be the manufacturer or Utility or other party having approval of the Manufacturer to do such.

- 5.2.4. Brent Cain then asked if the certified TDL would be received or reported on by KEMA to the NAEDRA committee. Several committee members explained that the Potential Registrar's or Registrar's TDL belonged to the Potential Registrar or Registrar and would be given back to him with a certification of trueness to the referenced Standard if, in fact, the TDL in question was true to the referenced Standard.
- 5.2.5. Brent Cain then asked if the committee would get a report or status on the Potential Registrar's or Registrar's TDL that is going through the testing procedures by KEMA. Several committee members explained to Brent that the Potential Registrar or Registrar would present to NAEDRA a KEMA certification of its TDL accurate representation of the referenced Standard.
- 5.2.6. Brent Cain then asked when would the Potential Registrar become a full Registrar. Several of the committee members explained to him that the Potential Registrar would be examined as to his completion of all requirements which includes the certification of his/her TDL of the referenced Standard. If during the examination meeting the Potential Registrar has full filled his/her requirements, the Potential Registrar is then approved by the NAEDRA committee to be a Registrar.
- 5.2.7. Larry Kotewa reviewed for the committee the brief steps and requirements of the Registrar. It was noted that more work should be done to delineate the relationship of the Registrar's certified TDLs such as a logging of the reference TDLs with NAEDRA.
- 5.2.8. It was noted that this discussion took more than half of the meeting which was planned to continue and possibly finish Brent Cain's comments on the Testing and Accreditation Document for Registrar reference TDLs and that the committee should stop this discussion and work on those comments.
- 5.2.9. **COMMENT #9:** Place Reference 7 of TDL Testing Document on the NAEDRA website. Proposed Change Accepted – Resolve Off-line.
- 5.2.10. **COMMENT #10:** The word, "may" was changed to "MAY". Proposed Change Accepted.
- 5.2.11. **COMMENT #11:** Removed the letter "s" from "FLCs". Proposed Change Accepted.
- 5.2.12. **COMMENT #12:** Missing subsections in ANSI C12.19 pertain only to manufacturer tables and do not affect the Standard Tables' TDL to be certified by KEMA. Proposed Change Rejected – Clarified with comment.
- 5.2.13. **COMMENT #13:** Rejected. Proposed Change Rejected – Clarified with comment.
- 5.2.14. **COMMENT #14:** Sections with "No" syntax but with subsections containing syntax will be annotated with YES. Proposed Change Accepted.

5.2.15. COMMENT #15: Rejected. Proposed Change Rejected – Clarified with comment.

5.2.16. COMMENT #16: Rejected. Proposed Change Rejected – Clarified with comment.

5.2.17. COMMENT #17: Rejected. Proposed Change Rejected – Clarified with comment.

5.3. REVIEW OF ACTION ITEMS.

Recurring agenda item to review outstanding action items. The action items will be deferred until item 5.2 is finished.

6. NEW BUSINESS

6.1. REVIEW LETTER FROM FUTUREDOS TO NAEDRA. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

6.2. REVIEW POLICIES & PROCEDURES DOCUMENT. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

6.3. OID DISTRIBUTION PROCESS. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

6.4. DISCUSSION ON FAIR & REASONABLE PRICE. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

6.5. REVIEW NAEDRA WEB PAGE FOR DOCUMENTATION COMPLETENESS. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

6.6. WEB SITE CLARITY REGARDING MULTIPLE REGISTRARS. DEFERRED UNTIL ITEM 5.2 IS FINISHED.

7. NEXT MEETING SCHEDULE –

MARCH 30, 2012 10:30 AM TO 11:30 AM.

8. ADJOURNMENT – 3:45 PM.