

**Minutes:** North American End Device Registry Authority  
(NAEDRA) Committee

**Place of Meeting:** Embassy Suites, Greenville SC

**Date and Time:** Friday, June 24<sup>th</sup>, 2011  
10:00am – 05:00pm, DST

**Conference Call Info:** Toll Free Number: 888-654-2663  
Long Distance: 801-828-9909  
Passcode: 7503515

**Conference Web Info:** <https://www.connectmeeting.att.com>  
Meeting Number: 8886542663  
Code: 7503515

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1. **CALL TO ORDER** 10:37 AM BY TERRY PENN, CHAIR

2. **ROLL CALL & MEMBERSHIP**

The roster has been established. Are there corrections, additions or deletions?

VOTING MEMBER	ANSI	IEEE	G.I. <sup>1</sup>	V <sup>2</sup>	U <sup>3</sup>	O <sup>4</sup>	E-Mail Address	Present (Yes/No)
Brent Cain	X			X			brent.cain@itron.com	Y
Terry Penn, <b>(Chair)</b>	X				X		tlpenn@southernco.com	Y
Tom Nelson	X					X	thomas.nelson@nist.gov	Y
Vacant		X		X				N
Dan Nordell		X			X		d.nordell@ieee.org	N
Larry Kotewa		X				X	larryk@cntenergy.org	Y
David Haynes			X	X			dhaynes@aclara.com	Y
Kostas Tolios			X		X		toliosk@dteenergy.com	Y
Richard Tucker, <b>(Secretary)</b>			X			X	richardaet@aol.com	Y
ALTERNATE MEMBER	ANSI	IEEE	G.I.	V	U	O	E-Mail Address	Present (Yes/No)
Herman Millican, <b>(V. Chair)</b>	X				X		herman.millican@austinenergy.com	Y
Aaron Synder, <b>(V. Secretary)</b>			X			X	aaron@enernex.com	Y
NON-VOTING MEMBER	ANSI	IEEE	G.I.	V	U	O	E-Mail Address	Present (Yes/No)
Avygdor Moise						X	avy@fdos.ca	Y
Ginger Zinkowski				X			ginger.zinkowski@ge.com	N
Marc Keyes							Marc.keyes@sensus.com	Y
Jeremiah Dole						X	Jeremiah.dole@landis.com	Y
Michel Veillette				X			michel.veillette@trilliantinc.com	N

Marc Keyes      \_Sensus  
Jeremiah Dole      Landis + Gyr

<b>G.I.</b> <sup>1</sup> = General Interest <b>V</b> <sup>2</sup> = Vendor <b>U</b> <sup>3</sup> = Utility <b>O</b> <sup>4</sup> = Other	
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### 3. APPROVAL / REVIEW OF THE AGENDA

Minutes approved as amended. MC representation and participation discussion added.

### 4. APPROVAL OF MINUTES

The minutes of the multiple meeting have been compiled and are ready for review. They are:

1. KEMA Meeting, 11-05-10.
2. KEMA Meeting, 11-12-10
3. NAEDRA Meeting, 12-15-10 Approved as written; 5 yea 3 abstain
4. KEMA Meeting, 01-07-11
5. NAEDRA Meeting, 01-26-11 Corrected Adnan Rashid spelling. Approved as amended; yea 5 abstain 3
6. KEMA Meeting, 03-23-11

### 5. OLD BUSINESS

#### 5.1. MEMBERSHIP LIST

Young Nyugen has been removed from the membership.  
Michael Anderson was removed as he has left.  
Marc Keyes of Sensus added as a non-voting member  
Jeremiah Dole of Landis Gyr added as a non-voting member

#### 5.2. REVIEW OF ACTION ITEMS

##### 5.2.1. Recurring agenda item to review outstanding Action Items.

Last action item list date was corrected to 01-26-11

#1 Yet to be done

#2 Yet to be done

#3 Check minutes to affirm. If not found in minutes, make committee action to approve.

#10 Dispute Resolution to be presented at this meeting

#12 Herman has completed and to be presented to committee

#13 Policies and Procedures does not allow talking about pricing, however, the annual subscription is the low thousands per subscriber of the Registrar; albeit successful TDL examination results in no fee for the Device Class. Further work requested of the Registrar will be charged. Subscriber can use the web site. ESNs are not under the auspices of NAEDRA. This action item is closed.

- 5.3. UPDATE ON TDL TESTING & ACCREDITATION PROCEDURES DOCUMENT.**
- 5.4. REVIEW OF “HOW NAEDRA WORKS” DOCUMENT (ACTION #23).**
- 5.5. DISPUTE RESOLUTION & NDA SECTION ADDITIONS TO POLICIES & PROCEDURES DOCUMENT.**
- 5.6. REVIEW AND FORMAL PLACEMENT OF THE NADERA POLICIES & PROCEDURES DOCUMENT.**

## **6. NEW BUSINESS**

- 6.1. MC PARTICIPATION AND REPRESENTATION**

## **7. NEXT MEETING SCHEDULE**

- 7.1. TBD**

## **8. ADJOURNMENT**