

MINUTES:

North American End Device Registry Authority (NAEDRA) Committee

PLACE OF MEETING:

Conference Call

DATE & TIME:

Tuesday, October 15, 2013
02:00pm – 04:00pm, EDT

CONFERENCE CALL INFO:

Toll Free Number: 888-654-2663
Long Distance: 801-828-9909
Passcode: 7503515

CONFERENCE WEB INFO:

<https://www.connectmeeting.att.com>
Meeting Number: 8886542663
Code: 7503515

1. **CALL TO ORDER - 2:10 PM**
2. **ROLL CALL & MEMBERSHIP**

The roster has been established. Are there corrections, additions, or deletions.

[illegible]

3. APPROVAL / REVIEW OF THE AGENDA

The Agenda was approved unanimously as modified.

4. APPROVAL OF MINUTES

The minutes from the 04-25-12 conference call meeting were presented for review and approval. It was noted that action items were to be carried via minutes to be worked against. Action item was given to Terry Penn to create this list to be carried for additions and completions each meeting. The 04-25-12 conference call meeting minutes were approved unanimously.

5. OLD BUSINESS

5.1. MEMBERSHIP LIST.

5.1.1. REVIEW. Members: Herman Millican, Aaron Snyder & Naeem Ahsan. Non-Voting Members: Harry Stephey, Michele Veillette.

*HERMAN MILLICAN HAS PASSED FROM US. THIS COMMITTEE AND THE MANY OTHER ELECTRIC UTILITY COMMITTEES WHICH HE SERVED WILL MISS HIS RICH AND VALUABLE CONTRIBUTIONS AS WELL AS HIS GREAT PERSONALITY AND HIS FRIENDSHIP. FAREWELL, HERMAN.

*A LETTER OF DEC 2012 FROM AARON SNYDER WAS RECEIVED BY TERRY PENN. THE LETTER REQUESTED THAT MR. SNYDER BE REMOVED FROM MEMBERSHIP, EMAIL LIST AND ALL COMMUNICATIONS. HE LEAVES A POSITION OF IEEE MEMBERSHIP AND V SEC OF NAEDRA.

*NAEEM OF KEMA IS NO LONGER WORKING WITH KEMA AND HAS WITHDRAWN FROM THIS COMMITTEE.

*HARRY STEPHEY IS NO LONGER WORKING WITH KEMA AND HAS WITHDRAWN FROM THIS COMMITTEE.

*MICHEL VEILLETTE HAS NOT RESPONDED TO NUMEROUS ATTEMPTS OF COMMUNICATION FOR CONTINUANCE WITH MEMBERSHIP OF NAEDRA AND IS DROPPED FROM MEMBERSHIP.

5.2. REVIEW NAEDRA POLICIES & PROCEDURES.

5.2.1. General Review & Draft status. Brent Cain asked Committee to review minutes to insure that OID Flow chart discussion does not impact the P&P. After discussion, Brent Cain agrees that the chart does not impact P&P as the Flow Chart is not mentioned in the P&P. The committee moved and accepted the P&P being moved from draft status of 0.9 into approved Version 1.0-2013-09-16.

5.3. Review Certification TDL Testing Requirements Feedback Document (Brent Cain). Brent is to present (or not) the Apr 12, 2012 action item for the reviewing of the Certification TDL Testing Requirements Feedback Document.

5.4. Review FutureDOS letter, October 2011. Avy Moise described the correspondence with KEMA which resulted in an Apr 16, 2013 draft certificate of completion of testing

verifying that the FDOS TDL was, in fact, a true representation of the C12.19 Standard document. Avy then asked for interim approval for Registrar operation as the NAEDRA – KEMA relationship had dissipated leaving FDOS with all the work of registrar certification being ignored. Richard Tucker asked Avy if this documentation from KEMA could be submitted to NAEDRA for determination of KEMA's approval of FDOS's TDL as a true representation of C12.19. Avy answered affirmatively and will submit the documentation to the NAEDRA committee.

5.5. Review Itron letter, March 2012. This item was to be discussed, but time for meeting had ended. This will be taken up in the next meeting.

5.6. REVIEW OF ACTION ITEMS.

*TERRY PENN TO CREATE ACTION ITEM LIST FOR NEW ADDITIONS AND COMPLETIONS TO BE CARRIED VIA EACH MEETING'S MINUTES.

*Locate minutes which approved (or not) the OID Flow Chart.

*Website to be updated.

*Recurring agenda item to review outstanding action items.

6. NEW BUSINESS

6.1. Letter from FDOS regarding transfer of OIDs.

6.2. Demo of Registry.

6.3. Request from C12.17 to clarify ownership of OIDs.

7. NEXT MEETING SCHEDULE

7.1. TBD.

8. ADJOURNMENT AT 4:03PM.